

NAME & WSU ID: _____

By initialing each required item, I am certifying that I have read the required items and understand I must provide the required documentation listed.

1. Housing documentation showing **physical presence** within the state of Washington for the **entire 12 month period** prior to the term you are seeking residency. Acceptable documents include:

- A copy of the first and signature page of your lease agreement (document must include lease duration and physical address), **OR**
- Copies of rent receipts or tenant ledger from landlord, **OR**
- Copies of canceled rent checks from your bank, **OR**
- A notarized letter from your landlord (OR person you lived with) along with copies of official pieces of US Mail you received at that residence for the duration of the living arrangements (typically bank statements), **OR**
- A letter from the WSU housing office (if you resided in WSU housing), **OR**
- A home purchase agreement showing the physical address of the home and date of closing

INITIALS _____ NOT PROVIDED (REASON) _____

2. State of Washington voter's registration. Submit this only if you are currently registered to vote. Acceptable documents include:

- A copy of your official voter's registration card, **OR**
- A copy of the information from the Secretary of State website found [HERE](#), **OR**
- A statement from the county auditor indicating the date registered

INITIALS _____ NOT PROVIDED (REASON) _____

3. State of Washington vehicle registration. Submit a vehicle registration only if you **own or are using** a vehicle in the state. Residents of the State of Washington are required to title and **register their vehicle(s) within 30 days of moving to and establishing a domicile in the state**. **PLEASE NOTE:** if you **use** (but do not own) a vehicle in the state of Washington, it must be registered in the state. More information on obtaining a State of Washington vehicle registration can be found [here](#). Acceptable documents include:

- A copy of your vehicle registration (a copy of the title is not accepted as proof for residency purposes)
- If the vehicle was purchased less than 12 months prior to the term you are seeking residency, you must provide a copy of the bill of sale in addition to the vehicle registration

INITIALS _____ NOT PROVIDED (REASON) _____

4. State of Washington driver's license or State of Washington identification card (if you do not drive or do not have a previous driver's license from another state). Residents of the State of Washington are **required to surrender their previous state's driver's license and obtain a State of Washington driver's license or state identification card within 30 days of moving to and establishing a domicile in the state**. More information on obtaining a State of Washington driver's license or identification card can be found [here](#).

INITIALS _____ NOT PROVIDED (REASON) _____

5. A federal IRS tax transcript for the most recent tax year. This can be ordered [here](#). If you have not filed a tax return, please provide copies of W-2 forms, if any. **NOTE:** For students that are 25 years of age for the entire previous academic year, or older than 25 years of age, you are not required to submit tax information UNLESS there is evidence that your parents provided more than 49% of your support for the previous academic year.

INITIALS _____ NOT PROVIDED (REASON) _____

6. A federal IRS tax transcript of your parent(s) for the most recent tax year. A tax transcript can be ordered [here](#). **NOTE:** For students that are 25 years of age for the entire previous academic year, or older than 25 years of age, you are not required to submit tax information UNLESS there is evidence that your parents provided more than 49% of your support for the previous academic year.

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7. Documents verifying your financially independent status for the current calendar year (the year you file the residency questionnaire) and the prior calendar year (the year you entered WSU). (To be considered financially independent, a student must demonstrate by evidence satisfactory to the institution that he or she has met, through his or her income, the expenses associated with college tuition and living for the current calendar year and the calendar year immediately prior to the year in which application is made.) Financial resources that may be used include:

- Earnings documented on a federal IRS tax form (W-2 and/or 1099) for the calendar year immediately prior to the year in which application is made
- Earnings documented on a pay check stub for the current calendar year (the year in which application is made)
- Financial aid grants, scholarships and loans authorized by the Financial Aid Office in the student's name
- A trust account in the student's name (GET, 529 College Savings Plan, etc.), if the account was created **before the student entered high school**. In order to count this resource, appropriate documentation is required as follows:
 - Documentation of the date the account was established, **AND**
 - Proof the account was used to pay for expenses associated with the cost of attendance at Washington State University for the current calendar year and the calendar year immediately prior to the year in which application is made.

Personal loans, PLUS loans, checking & savings accounts, gifts, and cash earnings **shall not** be counted as income in this calculation. Receipt of the Federal Parent PLUS loan for more than 51% will contradict financial independent status.

INITIALS _____ NOT PROVIDED (REASON) _____

8. If you are not a US citizen, but hold permanent resident immigration status, temporary resident status, "Refugee-Parolee," "Conditional Entrant" status, or are permanently residing in the United States under color of law, attach a copy of both sides of your Resident Alien Card, Temporary Resident card or other verification of your status with the U.S. Citizenship and Immigration Service (USCIS).

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9. Sign and date Section 2 on page two of the questionnaire.